

# GENERAL POLICY: BOSTON COLLEGE PROVIDER ACCESS POLICY

This policy is annually reviewed to ensure compliance with current regulations

Approved/reviewed by	
<b>Approved by:</b> Standards Committee <b>Reviewed by:</b> Careers Leader	
<b>Date of next review</b>	<b>November 2026</b>

*This policy and procedure is subject to The Equality Act 2010 which recognises the following Protected Characteristics: Age, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion and Belief, Sex, Sexual orientation and Disability*

## 1. Document Control

### 1.1. Document Details

Title	Boston College Provider Access Policy
Author	Jill Pickwell
Version	2.0
Date	November 2025
Status	Published

### 1.2. Revision History

Version	Date	Author	Comments
1.0	March 2024	Sharon Posey	Definitive Release
2.0	November 2025	Jill Pickwell	Re-formatted. A link to the Careers Programme added/table removed. Job title changes.

### 1.3. Distribution

Name	Email	Organisation
All Staff	Uploaded to SharePoint	Boston College

## **INTRODUCTION**

This policy statement sets out the College's arrangements for managing the access of providers to the College for the purpose of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

## **PUPIL ENTITLEMENT**

All pupils in years 12 and 13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.

For pupils in the 'third key phase' (year 12 and 13), particularly those that have not yet decided on their next steps, there are two provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main college hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification, plus apprenticeships that the provider offers.
- Explain what career routes these options could lead to.
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- Answer questions from pupils.

## **MEANINGFUL PROVIDER ENCOUNTERS**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

## **PREVIOUS PROVIDERS**

In previous terms we have invited the following providers from the local area to speak to our pupils:

- ASK Apprenticeships
- Talent Academy
- Lincolnshire Community Voluntary Bureau
- Armed Forces

- LiNCHigher
- Bishop Grosseteste University

## **DESTINATION OF OUR PUPILS**

Last year, our year 13 pupils progressed onto:

- A range of providers in the local area after school
- Apprenticeships
- Progression into employment
- Higher education (either locally or away at university)
- Vocational courses

Please see careers related activities that take place throughout the academic year as part of the [Boston-College-Careers-Programme-25.26.pdf](#)

## **MANAGEMENT OF PROVIDER ACCESS REQUESTS**

A provider wishing to request access should contact Jill Pickwell, Careers Leader, email: [jill-l@boston.ac.uk](mailto:jill-l@boston.ac.uk)

## **OPPORTUNITIES FOR ACCESS**

A number of events, integrated into the schools careers programme, will offer providers an opportunity to come into college to speak to pupils or their parents/carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## **PREMISES AND FACILITIES**

The College will make the classrooms, University Centre, Mayflower building rooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The College will also make available AV equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Careers Team. We are also able to promote any open events, leaflets and literature via our learner cross-college Teams page.

## **COMPLAINTS**

Any complaints with regards to provider access can be raised following the College complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

**APPROVAL & REVIEW**

Next Review: November 2026

Signed:

*J Pickwell*

**Careers Leader:** Jill Pickwell



**Chair of Governors:** David Earnshaw



**Principal/CEO:** Lynette Leith